



**Podiatric Medical Board
Regular Business Meeting**

Agenda

April 18, 2024

9:00 a.m.

On Thursday, April 18, 2024, the Podiatric Medical Board will host its regularly scheduled business meeting at Department of Health, 111 Israel Rd SE, Tumwater, WA 98501, Room-153, with online access via Zoom. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Members: DJ Wardle, DPM, Chair
Jacqueline Buckley, DPM, Vice Chair
Lotchie Kerch, DPM
Zarko Kajgana, DPM
Eric Powell, DPM
Civillia Winslow Hill, Public Member
Deborah Wright, Public Member

Staff: Rachel Phipps, Acting Program Manager
Tommy Simpson, Program Manager
James Chaney, Executive Director
Noelle Chung, Assistant Attorney General
Jonathan Chamrad, Program Associate
Alyssa Brazil, Administrative Support
Lydia Koroma, Supervising Staff Attorney
Pam Bright, Case Manager
Marlon Basco-Rodillas, Policy Analyst

Guest Speakers and or Presenters:

- Pam Bright, Case Manager for the Podiatric Medical Board

In accordance with the Open Public Meetings Act, the agenda for this regular meeting was made available online at least 24 hours prior to the start time of the meeting pursuant to RCW 42.30.077.

For more information, please see [last page](#) of this agenda.

Please Note: Comments from the public in attendance may be solicited after each agenda item.

1. Call to Order/Introductions- DJ Wardle, DPM, Chair

- 1.1 Introductions of Board members and staff
- 1.2 Approval of Today's Agenda
- 1.3 Approval of January 18, 2024, business meeting minutes

2. Legislative Updates (*pertinent if any*) – Chair(s) / Program Manager

- 2.1 HB 1972 - Washington Physicians Health Program (WPHP), increases surcharge fees from \$50 to \$70 per year for all except DVM (\$35). Bill passed and signed during 2024 legislative session and goes into effect June 6, 2024, for podiatric physicians.

3. Public Comment

The board will hear comments from the public. The public may request items to be placed on a future meeting agenda.

4. Old Business

- 4.1 **Spring Newsletter** - 1st newsletter since Fall 2019 was published on March 20, 2024, via GovDelivery and posted to the board's external webpage. Will be published quarterly going forward, with the board's permission.

5. New Business

- 5.1 **Decision Point** - 2SHB 1724, Sec. 8 (2023 leg. session), concerning compliance with *reciprocity* parameters for out-of-state applicants; Program will be asking the board's permission to open rules for proposed amendment(s) to [WAC 246-922-055](#).
- 5.2 **Decision Point** – Elections. Dr. Wardle's tenure as Chair ends 6/23/2024; program will be asking the board to consider internal solicitations for replacements, and then giving program to go-ahead to formally announce for position(s) to be filled via GovDelivery, and in conjunction with the Governor's office.

Note: In the January 18, 2024, meeting, Dr. Wardle volunteered to remain on the board until a replacement is appointed.

- 5.3 **Correspondence & Inquiries** - The board will review and discuss any correspondence received since the last meeting. May include requests for lists and labels.

6. Program Reports – Program Manager and Executive Director

- 6.1 Budget report
- 6.2 Credentialing statistics
- 6.3 Spring Newsletter - Immediately gathering topics for summer edition
- 6.4 Misc. – Pam Bright, Case Manager is open for Q&A concerning the department's role

7. Future Business

- 7.1 The board identifies any agenda items to be included in future meetings.

8. Meeting Adjournment

Submitted:

Approved:

Tommy Simpson III, Program Manager

DJ Wardle, DPM, Chair

Physical Location:

Department of Health
111 Israel Rd SE
Tumwater, WA 98501
Town Center 2, Room-153

Virtual: Zoom

You are invited to a Zoom webinar.

When: Apr 18, 2024, 09:00 AM Pacific Time (US and Canada)

Topic: Podiatric Medical Board Business Meeting

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_4iGXo_FHQvKn_7wzRP2-ig

After registering, you will receive a confirmation email containing information about joining the webinar.

Join on your computer, mobile app, or room device.





Podiatric Medical Board Regular Meeting Minutes

January 18, 2024
9:00 a.m.

On Thursday, January 18, 2024, the Podiatric Medical Board held its first regularly scheduled business meeting of the year at the Department of Health, 111 Israel Rd SE, Tumwater, WA 98501, room 153 with access online via Teams. In accordance with the Open Public Meetings Act, notices were published on the DOH website and through GovDelivery.

Board Members:

DJ Wardle, DPM, Chair
Jacqueline Buckley, DPM, Vice Chair
Lotchie Kerch, DPM, Secretary
Zarko Kajgana, DPM
Civillia Winslow Hill, Public Member
Deborah Wright, Public Member
Eric Powell, DPM

Staff:

Tommy Simpson III, Program Manager
James Chaney, Executive Director
Alyssa Brazil, Administrative Support
Noelle Chung, Assistant Attorney General
Marlon Basco-Rodillas, Policy Analyst

Guest Speakers:

Dr. Chris Bundy – Exec. Dir., WPHP
Ashley May (DOH) – Budget Analyst
Lydia Koroma (DOH) – Supv Staff Atty, OILS
Sasha De Leon (DOH) – HSQA Asst. Sec.
Cami Jones (DOH) – Project Lead, HELMS
Ratna Craig (DOH) – Project Dir., HELMS

Public Attendees:

Leslie Emerick, WSPMA Lobbyist (Incoming)
Gail McGaffick, JD, WSPMA Lobbyist
Lynn Kovacevich Renne, DMP

Open Session

1. Call to Order/Introductions- DJ Wardle, DPM, Chair

Dr. DJ Wardle, called the meeting of the Washington State Podiatric Medical Board to order at approximately 9:08 a.m.

1.1 Introductions

The board members and staff introduced themselves.

1.2 Approval of Agenda

MOTION: A motion was made to approve the business meeting agenda. The motion was seconded and approved.

1.3 Approval of Oct 19, 2023, regular meeting minutes

MOTION: A motion was made to approve the regular meeting minutes. The motion was seconded and approved.

2. Rules Overview (Past and Current if any) - DJ Wardle, DPM, Chair; Tommy Simpson III, Program Manager

ESSB 5229 - Health Equity Continuing Education (HECE), and SSB 5496 - Health Professionals Monitoring Program for Podiatric Physicians and Surgeons.

2.1 The board made amendments to WAC 246-922-300 and 246-922-310 requiring HECE. The board filed permanent rules ([WSR 24-01-124](#)) on **12/20/2023**.

- The rules will become effective on **01/19/2024**.

2.2 The board made amendments to WAC 246-922-400 through WAC 246-922-415. The board filed permanent rules ([WSR 24-01-121](#)) on **12/20/2023**.

- The rules will become effective on **01/19/2024**.

3. Public Comment

The board heard comments from the public. The public may request items to be placed on a future meeting agenda.

- Gail McGaffick, JD (Lobbyist, WSPMA) and Marlon Basco, DOH Policy Analyst for Washington Medical Commission (WMC) and Podiatric Physicians and Surgeons, mentioned that WMC is in the infancy stages of rules writing regarding opioid exclusions and that in the future, suggested that perhaps the PMB might want to consider following suit with their own rules in the future.

4. Old Business

4.1 Follow-up on opioid prescribing exclusions.

- Was determined nothing significant to report and or discuss at present.

4.2 2SHB 1009 Mandatory Military Spouse Culture Training update

- All the board members met compliance by the mandated deadline of 1/1/2024.

5. New Business

5.1 Dr. Chris Bundy gave an overview of WPHP's purpose and mission, as well HB 1972 introduced this legislative session, which proposed a surcharge fee increase from \$50 to \$70 for certain practitioners to include podiatric medical professionals.

5.2 Ratna Craig, Cami Jones, and Sasha DeLeon gave an overview of HELMS, the replacement for the current Integrated Licensing and Regulatory System (ILRS), proposed implementation phases, and they discussed funding sources and potential fee impacts on regulated programs.

5.3 Lydia Koroma gave an overview of OILS, their role, and legal responsibilities to the podiatric medical board.



5.4 Correspondence & Inquiries – There were none.

6. Program Reports- James Chaney, Executive Director; Tommy Simpson, Program Manager

6.1 Budget report – Tommy and Ashley gave an overview of the board’s current budget to include projected balances, income, and expenditures.

6.2 Credentialing Statistics overview – Tommy reported there are currently 301 licensed Podiatry Physicians and Surgeons.

6.3 **Quarterly Newsletter** – Tommy asked the chairs and board members for ideas to be included in the Spring Newsletter which program plans to publish via GovDelivery and post to the Board’s webpages on or about March 21st, the first day of Spring.

6.4 New and or proposed Legislation (2024 Leg. session) – A handout was provided to board members which outlined all proposed legislation which may impact and or be of concern to the podiatry board.

7. Future Business

The board identified agenda items to be included in future meetings.

- Quarterly Newsletters to be re-implemented after a nearly four-year hiatus due to the COVID pandemic. The last newsletter published was FALL 2019.
- Pam Bright, Case Management Team Lead agreed to conduct a brief Q&A session on cases and potential financial impacts on the board.
- Elections – Current Chair Dr. Wardle term ends on June 23, 2024.
- Any relevant updates on legislation passed during the 23/24 session.
- Next HELMS update will take place at July’s regular business meeting.

8. Adjournment of public meeting

The meeting was adjourned at 11:16 a.m. on January 18, 2024.

Submitted:

Approved:

Tommy Simpson, Program Manager

DJ Wardle, DPM, Chair



Board Members - **New****Name and term expiration date of members**

Members	Appointment Date	Term Expires
DJ Wardle, DPM, Chair	06/24/2019 (2 nd term)	June 23, 2024
Jacqueline Buckley, DPM, Vice-chair	12/22/2020 (1 st term)	June 23, 2026
Lotchie Kerch, DPM	08/26/2016 (2 nd term)	June 23, 2026
Eric Powell, DPM	09/21/2023 (1 st term)	June 30, 2027
Zarko Kajgana, DPM	06/23/2023 (2 nd term)	June 23, 2028
Deborah Wright, Public member	01/14/2022 (1 st term)	June 23, 2025
Civillia Winslow Hill, Public member	10/30/2020 (2 nd term)	June 23, 2025
Randolph Anderson, DPM	07/21/2023 (<i>Pro Tem</i>)	July 20, 2024

Podiatric Physician and Surgeon

FY2024 Starting Fund Balance

\$521.72K

Current Fund Balance

\$315.78K

HELMS Cost Allocation

\$2.41K

Revenue

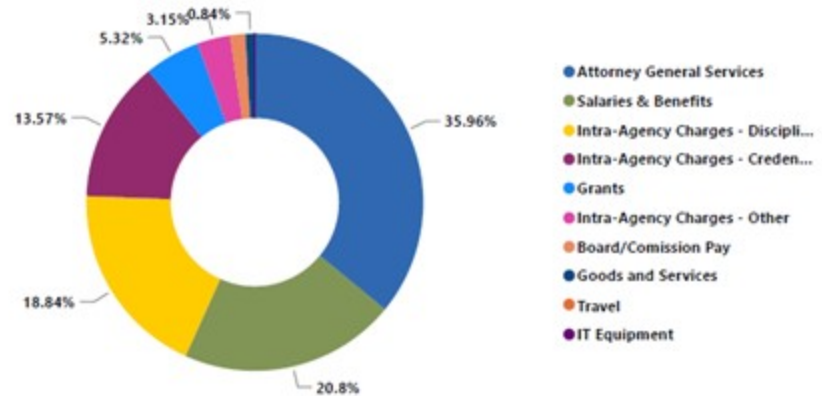
\$176,594

Expenses+ Total Indirect+HELMS

\$384.94K

Master Indexes Title	ALLOTMENT TO DATE	EXPENSES TO DATE	ACTUAL TOTAL INDIRECT	VARIANCE TO DATE
☐ PODIATRIC PHYSICIAN & SURGEON	\$237,050	\$307,490	\$75,047	(\$70,440)
☐ Indirect			\$75,047	
☐ IT Equipment		\$27		(\$27)
☐ Travel	\$1,328	\$51		\$1,277
☐ Goods and Services		\$2,590		(\$2,590)
☐ Board/Comission Pay	\$3,750	\$4,580		(\$830)
☐ Intra-Agency Charges - Other	\$14,226	\$9,697		\$4,529
☐ Grants	\$19,200	\$16,371		\$2,829
☐ Intra-Agency Charges - Credentialing	\$7,746	\$41,714		(\$33,968)
☐ Intra-Agency Charges - Discipline	\$71,443	\$57,935		\$13,508
☐ Salaries & Benefits	\$72,693	\$63,956		\$8,737
☐ Attorney General Services	\$46,664	\$110,569		(\$63,905)
Total	\$237,050	\$307,490	\$75,047	(\$70,440)

Expenses by OHP Spending Category



Podiatric Physician and Surgeon License

License Counts as of April 1, 2024

Active Licenses	306
Active in Renewal	61
Active with Conditions	6
Total Active	373
Inactive Licenses	14
Pending Applications	11
Retired Active Licenses	6
Revoked Licenses	7