



WASHINGTON STATE  
**CHIROPRACTIC QUALITY ASSURANCE COMMISSION**  
BUSINESS MEETING AGENDA  
May 9, 2024 – 9:00 a.m.

**This is a public meeting to be held in-person and online.**

Department of Health  
111 Israel Rd. S.E.  
Tumwater, WA 98501  
(Directions [Link](#))

Or join on your computer or mobile app

[Click here to join the meeting](#)

or call in (audio only)

+1 564-999-2000,,763123627#

Phone Conference ID: 763 123 627#

**Commission Members:**

Dana Clum, DC, Chair, Jas Walia, DC, Vice-Chair, Vanessa Wise, DC, Vice-Chair, Susan Bogni, MPA, Executive Committee Public Member, David Folweiler, DC, Immediate Past Chair, Brian Chan, DC, Stephen Chan, DC, William Davis, DC, Michael Long, DC, Susan Jensen, JD, Public Member, Judge Julie Spector (ret.), Public Member, and Benjamin Zepeda, DC.

**Contact:**

Jenny Yeam

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**Commission Mission and Purpose:** The Washington State Chiropractic Quality Assurance Commission (Commission) exists to protect the health, safety and welfare of all people of the State by ensuring that every chiropractic health provider licensed in the State meets all requirements of licensure, by administration of the disciplinary process promptly, fairly, and efficiently, and by providing regular communications with the public and profession.

**Times and Order:** The Chiropractic Quality Assurance Commission meeting will start at 9 a.m. May 9, 2024. The times on the agenda for this meeting are approximate and subject to change. The Commission may need to adjust times or order agenda items. The Commission may take final action on any matter listed on the agenda, and/or on any matter added to the agenda in a regular meeting. The Commission may meet in executive session closed to the public for any reason listed in [RCW 42.30.110](#), and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and duration will be announced prior to the start of the executive session. The Commission may meet in a closed session during this meeting for any reason listed in [RCW 42.30.140](#), including but not limited to deliberations on enforcement (quasi-judicial) matters. Comments from the public in attendance will be solicited at the public comment periods identified on the agenda.

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made no later than one week prior to the meeting. If you wish to receive general information about this meeting, please call the Executive Director at (360)236- 4924. If you need assistance with special needs and services, you may leave a message with your request at (360) 236- 4052, or if calling from outside Washington State call 1-800-525-0127. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

**Continuing Education Credit:** Washington State licensed chiropractors attending this meeting may receive continuing education credit that can be used to help satisfy the annual hourly continuing education requirement in [WAC 246-808-150](#). For additional information, contact the Commission staff at [cqac@doh.wa.gov](mailto:cqac@doh.wa.gov), by calling (360)236-2822, or by clicking here:

[CE Meeting Attendance Credit Policy.pdf](#)

**1. CALL TO ORDER – Dr. Clum, Chair**

1.1 Approval of the agenda

**2. MESSAGES FROM COMMISSION LEADERSHIP - Dana Clum, DC, Chair; Jas Walia, DC, Vice-Chair; Dr. Vanessa Wise, DC, Vice-Chair; Ms. Susan Bogni, MPA, Executive Committee Public Member; David Folweiler, DC, Immediate Past Chair**

2.1 Commission leadership will have the opportunity to provide comments.

**3. APPROVAL OF MEETING MINUTES – Dr. Clum**

3.1 Approval of the March 9, 2024 Commission meeting minutes

**4. 2024 NATIONAL AND STATE ACTIVITIES AND MEETINGS – Dr. Clum**

4.1 The Commission will discuss the following activities and meetings:

- Federation of Chiropractic Licensing Boards (FCLB) annual conference and the National Board of Chiropractic Examiners (NBCE) delegate meeting, May 1-5, 2024 - Phoenix, Arizona
  - Members attending: Dr. Clum and Dr. Wise
  - Assistant Attorney General Christopher Gerard has been asked to speak at this conference.
- NBCE Spring Part IV Examinations, May 18-19, 2024, various locations including Portland
  - Members participating: Dr. B. Chan and Dr. Wise
- NBCE Part IV Test Committee (Only If Invited), June 8, 2024 - Greeley, CO
  - Member participating: Dr. Clum
- DOH Board and Commission Leadership Conference, June 18, 2024 – Olympia and Virtually
  - Member participating: TBD
- Council on Licensure Enforcement and Regulation (CLEAR) annual conference, September 16-19, 2024 - Baltimore, Maryland
  - Members interested in attending: Susan Jensen, JD, and Dr. S. Chan
  - Staff interested in attending: Bob Nicoloff
- FCLB District I & IV meeting, October 3-6, 2024 - Scottsdale, AZ
  - Members interested in attending: Dr. Wise, Judge Spector, Dr. Walia, and Dr. S. Chan
- NBCE Fall Part IV Examinations, November 9-10, 2024, various locations including Portland
  - Members interested in participating: Dr. Davis, Dr. B. Chan, and Dr. S. Chan

**5. CONTINUING EDUCATION EXEMPTIONS AND TIME EXTENSION REQUESTS  
– Tammy Kelley, Deputy Executive Director, Christopher Gerard, Assistant Attorney General**

**5.1** The Commission will discuss requests for exemptions and time extensions to comply with continuing education requirements in [WAC 246-808-150](#).

**6. LICENSEE LIST REQUEST – Tammy Kelley, Deputy Executive Director**

**6.1** The Commission will consider a request from Life Chiropractic College West for a list of licensee names and addresses.

**7. RULES COMMITTEE REPORT - Betty Moe, Director of Operations and Policy, and Committee Members - Dr. Clum, Dr. Folweiler, Dr. Wise, and Judy Colenso (Protem Member)**

**7.1** The Rules Committee will present potential updates to policy [CH-11-17-22](#) Licensure by Endorsement – Substantially Equivalent Qualifications for Commission approval.

**7.2** CH-24-03-14 Policy on Waiver of Jurisprudence Examination for Certain Chiropractic Licensee Applicants or Inactive License Holders was filed as [WSR 24-09-029](#).

**7.3** Update on the implementation of the [Chiropractic X-ray Technician Rules](#).

**7.4** Participation in the Fluoroscopic X-ray Rule Making – The Office of Radiation Protection is considering amending [WAC 246-225-050](#) to address advancements in technology. The Commission will discuss having a member(s) participate in the Rules Advisory Committee. These rules were filed under [WSR 24-03-137](#).

**7.5** The Commission will review and make potential updates to their [Telehealth Policy CH-3-19-20A](#) as it relates to the passage of [Engrossed Substitute House Bill 5481 – Uniform Telehealth Bill](#).

**8. RULES WORKSHOP - Betty Moe, Director of Operations and Policy**

The Commission is considering revisions to [WAC 246-808-010](#), [246-808-105](#) through [246-808-140](#), [246-808-180](#), [246-808-190](#), [246-808-510](#), [246-808-535](#) and [246-808-801](#) through [246-808-830](#) to clarify, streamline, and modernize the rule language, and to be consistent with current laws and practice standards.

The Commission is also considering technical amendments to implement [Substitute Senate Bill \(SSB\) 5496](#) (Chapter 43, Laws of 2022). SSB 5496 updated terminology, definitions, and references for chiropractors, and also made clarifications to confidentiality protections in [RCW 18.130.070](#) for health professional monitoring programs. Except for the revision of individual rule sections, a comprehensive review of [Chapter 246-808 WAC](#) has not been conducted since 1996.

The Commission will continue reviewing this package. This rules workshop will focus on answering questions on the proposed updates to the substance use disorder rule updates discussed by the Commission on March 14, 2024. ([WAC 246-808-810](#), [820](#), and [830](#))

The Commission will also be reviewing the following sections: [WAC 246-808-105](#), [180](#), [181](#), [190](#), and [535](#).

- 9. BUDGET REVIEW AND BUDGET COMMITTEE REPORT**  
**- Betty Moe, Director of Operations and Policy, and Committee Members - Dr. Clum, Dr. S. Chan, Dr. Davis, Dr. Long, Judge Spector (ret.), and Jim Slakey (Protem Member)**
  - 9.1 The current Commission budget will be presented.
  - 9.2 The history of the chiropractic budget will be presented, and potential fee increases will be discussed.
- 10. ANIMAL MANIPULATION PROJECT UPDATE - Dr. Matthew Waldron, Protem Member, Project Chair, Susan Jensen, JD, Project Vice-Chair, Dr. Folweiler, Dr. Wise, and Bob Nicoloff**
  - 10.1 An update on the animal manipulation project will be provided.
- 11. COMMISSION NEWSLETTER AND TRAINING PLANNING**  
**- Tammy Kelley, Deputy Executive Director**
  - 11.1 The Commission will review and update the future newsletter articles list and future training topics list.
- 12. STAFF REPORT- Tammy Kelley, Deputy Executive Director, Betty Moe, Director of Operations and Policy, and Bob Nicoloff, Executive Director**
  - 12.1 Current projects and activities in the Commission office will be discussed.
  - 12.2 Locations and plans for the remaining Commission meetings in 2024 will be discussed.
- 13. LEADERSHIP NOMINATIONS**
  - 13.1 Commission members will nominate leadership positions for a one-year term beginning in July, 2024, including the chair position, two vice-chair positions, and one public member position on the Commission Executive Committee. Additional nominations and the elections will occur at the next Commission meeting.
- 14. NEW BUSINESS REQUESTS – Commission Members**
  - 14.1 Commission members may request agenda items for future meetings.
- 15. PUBLIC COMMENT**
  - 15.1 Members of the public will have an opportunity to address the Commission.
- 16. CORRESPONDENCE AND REPORTS**

The following are informational items. The Commission may acknowledge receipt of the items by a single motion without discussion.

  - 16.1 Licensee Statistical Report as of May 1, 2024
  - 16.2 Council on Chiropractic Education Press Release
- 17. ADJOURNMENT**