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Draft Minutes
December 18, 2023

Labor & Industries, 7273 Linderson Way SW, Tumwater, WA 98501

Members Present: Chandra Lovejoy, Athletic Trainer; Craig Bennett, Athletic Trainer; Denton Norwood, Athletic Trainer, Chairperson; Kirk Westre, Public

Members Absent: Kasandra Hildenbrand; Athletic Trainer

Staff Present: Allyson McIver, Program Manager; Jennifer Santiago, Executive Director; Madissen Schatz, Administrative Assistant; Marlon Basco, Policy Analyst; Marianne Richter, Policy Analyst; Noelle Chung, Assistant Attorney General

Guests and Other Participants: Diana Roberts, Athletic Trainer, Physical Therapist, Roberts Athletic Training and Coaching; Billie Dickinson, Washington State Medical Association (WSMA); Garett Simpson, Athletic Trainer, Toppenish High School; Lee Martin, Athletic Trainer, Seattle Children's; Sarah

1. Call to Order

Chairperson Norwood called the public meeting to order at 9 a.m., welcoming participants and officially starting the business meeting.

1.1. Introductions

Chairperson Norwood initiated the introductions, and Ms. McIver introduced staff members. The introduction concluded with Chairperson Norwood acknowledging all attendees.

1.2. Approval of Agendas

Chairperson Norwood called for approval of the agenda. The motion to approve the agenda by Mr. Bennett, seconded by Ms. Lovejoy, was unanimously approved.

1.3. Approval of May 23, 2023, Meeting Minutes

Chairperson Norwood invited questions or comments on the May 23rd meeting minutes. The minutes were approved unanimously after a motion by Ms. Lovejoy and a second by Mr. Bennett.

1.4. Public Comment

The committee moved to the public comment period, and after no participants, it was suggested and agreed to close the open forum.

2. Election of Officers

Ms. McIver opened the floor for the election of the committee chairperson and vice-chairperson for the 2024 officer positions. Chairperson Norwood and Ms. Hildenbrand were chosen for chairperson and vice-chairperson, respectively.

Mr. Bennett motioned to retain Chairperson Norwood. Ms. Lovejoy seconded the motion. The motion to retain Chairperson Norwood was approved unanimously.

Ms. Lovejoy moved to have Ms. Hildenbrand be the vice-chairperson. Chairperson Norwood seconded the motion. The motion for Ms. Hildenbrand as vice-chairperson was approved unanimously.

3. Committee Representatives for 2024

Mr. Bennett and Ms. Hildenbrand volunteered as representatives for the 2024 weekly legislative calls. They will coordinate to fulfill this responsibility.

4. Set 2024 Meeting Dates and Locations

The proposed meeting dates of April 1st (virtual), August 19th or 26th (in-person), and December 16th (virtual) were unanimously approved. Discussion included preferences and availability for each date.

Mr. Bennett motioned to approve the proposed meeting dates. All members unanimously approved the motion to set the meeting dates.

5. Rules Discussion

Chairperson Norwood led a discussion on rules, presenting a draft for medication changes. Adjustments were made based on feedback from Ms. Billie Dickinson and Ms. Gayle McGaffick. The committee found the draft comprehensive. The next steps in rulemaking were outlined, including filing the CR-102 and holding a rule hearing with a public comment period.

6. Cupping for Myofascial Decompression

Concerns about the use of cupping for myofascial decompression were discussed. Chairperson Norwood highlighted the ambiguity in the current practice act and suggested

the need for a defined understanding of cupping within the statute. Mr. Bennett raised a question about how listing practices in another profession's act affects other professions. Ms. Chung explained the limitations and the need for legislative changes. Chairperson Norwood and Ms. Hildenbrand volunteered to be contacts for providing information about myofascial decompression in athletic training programs. The committee agreed to revisit the topic in April after further research and discussion.

7. Consent Agenda – Correspondence

Chairperson Norwood initiated the review of the consent agenda, seeking clarifications on any additions. Ms. McIver confirmed no additional items. No further discussion.

8. Program Report

8.1. Legislation Update

Ms. McIver reported on the upcoming legislative session with no bills directly impacting athletic training pre-filed. Discussion ensued about potentially accepting national certification, like BOC, for licensure to streamline the process.

8.2. Operating Budget

Ms. McIver presented the program budget report for July 1st, 2023, to October 31st. The fund balance continues to exceed the fund balance goal. The actual revenue fell short of the estimated revenue, and no questions were raised.

8.3. Disciplinary Statistics

Ms. McIver presented disciplinary statistics for two periods with no further questions raised. Committee involvement in the disciplinary process was clarified as minimal.

8.4. Committee Recruitment Updates

Mr. Westre was appointed to the public member position. Recruitment for Chairperson Norwood's position will begin closer to his exit date. Mr. Bennett is filling Mr. Brown's remaining term.

9. Adjournment

Chairperson Norwood adjourned the meeting at 9:58 a.m.

Washington State Athletic Training Advisory Committee

Denton Norwood, Chairperson

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